



Overview and Scrutiny Committee Agenda

Wyre Borough Council
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Overview and Scrutiny Committee meeting on Monday, 6 September 2021 at 6.00 pm in the Council Chamber - Civic Centre, Poulton-le-Fylde

1. Apologies for absence

2. Declarations of interest

To receive any declarations of interest from any councillor on any item on this agenda.

3. Confirmation of minutes

(Pages 3 - 6)

To confirm as a correct record the minutes of the meeting of the Overview and Scrutiny Committee held on Monday 19 July 2021.

4. Planning Enforcement update

(Pages 7 - 14)

The Head of Planning Services, David Thow, has submitted a report on the planning enforcement function of the council.

5. Review of the implementations of the recommendations of the Domestic Abuse Task Group: 5 years on

Councillor Berry, Neighbourhood Services and Community Safety Portfolio Holder and Neil Greenwood, Head of Environmental Health and Community Safety, will provide the committee with a verbal update about the implementations of the recommendations of the Domestic Abuse Task Group, which reported to Cabinet on 22 March 2017.

6. Business Plan 2021/22 - Quarterly Performance Statement (Quarter 1: April - June)

(Pages 15 - 40)

The Corporate Director Communities, Marianne Hesketh, has submitted a report, the 1st Quarter Performance Statement 2021/22, April – June 2021.

7. Overview and Scrutiny Work Programme 2021/22 – update report (Pages 41 - 46)

The Corporate Director Resources, Clare James, has submitted a report updating the committee about the delivery of the Overview and Scrutiny Work Programme 2021/22.

8. Overview and Scrutiny training session

Members are invited to an in-house scrutiny training session on Thursday 14 October at 6 pm in the Council Chamber.



Overview and Scrutiny Committee Minutes

The minutes of the Overview and Scrutiny Committee meeting of Wyre Borough Council held on Monday, 19 July 2021 at the Council Chamber - Civic Centre, Poulton-le-Fylde.

Overview and Scrutiny Committee members present:

Councillors Ibison, Sir R Atkins, Le Marinel, Fail, Longton and Minto

Apologies for absence:

Councillors I Amos, R Amos, Ballard, Leech and O'Neill

Other councillor present:

Councillor Bridge

Officers present:

Marianne Unwin, Democratic Services Officer

Ruth Hunter, Head of Public Realm and Environmental Sustainability

No members of the public or press attended the meeting.

9 Declarations of interest

None.

10 Confirmation of minutes

The minutes of the Overview and Scrutiny meeting held on Monday 7 June 2021 were **confirmed** as a correct record.

11 Review of the implementations of the recommendations of Public Conveniences Task Group report

Councillor Simon Bridge, Portfolio Holder for Street Scene, Parks and Open Spaces, and Ruth Hunter, Head of Public Realm and Environmental Sustainability, attended the meeting and provided an update on the implementations of the recommendations of Public Conveniences Task Group.

Councillor Bridge addressed the committee and went through the recommendations that were originally agreed by Cabinet.

1. The current number and location of public conveniences in the borough be maintained

It was explained that this recommendation had effectively been implemented by Cabinet on 14 July 2021.

2. While recognising the excellent performance of Danfo, all options for continuing the provision of public conveniences be explored in good time before the expiry of the current contract in 2022

Councillor Bridge highlighted the excellent service that Danfo provided and he drew the committee's attention to his Provision of Public Conveniences report that was approved by Cabinet on 14 July 2021 to extend the council's contract with Danfo.

3. The fee for using public conveniences be increased from 20p to 30p (fees inclusive of VAT) borough-wide, subject to a review of the cost and process by which the coin mechanisms can be updated

He updated the committee that this had since been implemented. This had resulted in an increase in income, but had been impacted by the pandemic.

4. Options for making cashless payments be explored and introduced if found to be viable after exploring the cost implications.

Councillor Bridge explained that Danfo planned to implement cashless payments for public conveniences in the borough and that this would be free of charge for the council. One facility at each site. This should be implemented by April 2022, however, they were hopeful that it would be done by the end of 2021.

5. The introduction of additional Changing Places facilities be considered, in Fleetwood to complement the beach wheelchair initiative, and in Cleveleys

He explained that the council are very keen to implement this recommendation; however, there are some complications such as the ongoing management, anti-social behaviour and issues such as access. He added that the government announced in January 2020 funding for changes places, but because of the Covid-19 pandemic, this was never released in the budget. They have suggested that funding will be made available to local authorities in the 2021 budget but there are no details yet in relation to the application process. Councillor Bridge explained that if this funding was not released, there was scope to request support from the council from the savings generated from the extension with Danfo – this would need to be the subject of a further report.

6. Options for additional toilet facilities be explored in Cabus Ward on the A6, subject to discussions with Lancashire County Council, Cabus Parish Council and other interested parties, and between Cleveleys (Café Cove) and Rossall Point.

Councillor Bridge updated members that Danfo had reviewed options for facilities at the boating lake, Scout Hut (located at the end of Beach Road) and at Cabus Ward. He stated to members that a public convenience situated in Cabus Ward had been proposed to Danfo, but the demand for a public facility was limited at this site and negates the £80k+ investment.

Members discussed related topics such as anti-social behaviour, toilet facilities for lorry drivers and Lancashire County Council's involvement.

Councillor Bridge explained that the catering van had applied to Lancashire County Council for a larger more permanent catering facility including a toilet facility; however, the status of this was unknown.

7. Options to use wall or similar space at public conveniences for promotions, campaigns, displays and advertising be explored

He updated members that for external advertising the council would be required to pay business rates, which would not have been feasible. In addition, they found that internal advertising was often defaced and vandalised.

Members asked additional questions, and received answers, surrounding the vandalism of the conveniences, the potentiality of a public convenience located near Rossall hospital in Fleetwood and the location of a changing places facility in Cleveleys.

The Head of Public Realm and Environmental Sustainability reassured members that Danfo had a very quick turnaround when restoring the conveniences after any vandalism. She added that with regard to an adult changing place in Cleveleys, due to its specialist equipment, it would be beneficial for it to be a part of another organisation and she stated that any suggestions from members on possible locations would be greatly appreciated.

12 Waste and recycling management update

Councillor Simon Bridge, Portfolio Holder for Street Scene, Parks and Open Spaces, and Ruth Hunter, Head of Public Realm and Environmental Sustainability, provided an update on the relationship between Wyre Council and Lancashire County Council regarding waste and recycling.

Councillor Bridge mentioned and explained the key following points:

- The roles of authorities in Lancashire
- Lancashire County Council's processing and disposal facilities
- Joint communication across Lancashire authorities
- The extended producer responsibility for packaging
- Deposit return scheme for drinks containers
- Consistency in collections
- Current collection service
- Bulky household waste
- Litter from municipal parks and on streets

Members raised concerns about Lancashire County Council (LCC) regarding their waste disposal and recycling operations and asked what Wyre could do.

Councillor Simon Bridge and Ruth Hunter explained to members that Wyre is responsible for the collection of waste. Ruth Hunter updated members that local authorities across the country were waiting for the results from the Environment Bill and Defra consultations. She reassured members that Wyre Council and LCC had a good working relationship that provided vital services to its residents.

Members also asked about alternatives to the recycling deposit return scheme to which Ruth Hunter and Councillor Bridge responded.

The Chairman thanked Councillor Bridge and Ruth Hunter for their helpful contributions and attendance.

13 Overview and Scrutiny Work Programme 2021/22 – update report

The Corporate Director Resources, Clare James, submitted a report to update the committee about the delivery of the Overview and Scrutiny Work Programme 2021/22.

The Democratic Services Officer, Marianne Unwin, provided the committee with a verbal update.

Following discussions, members **approved** of the District Enforcement Pilot Task Group and **agreed** to reconvene the review. Additionally, it was **agreed** that the Chairman would have discretion over reopening the task group's membership.

Councillor Sir R Atkins expressed concerns and proposed a potential review of the council's planning enforcement service. Members supported this proposal and **agreed** that this matter be added to the work programme.

14 Discussion about Overview and Scrutiny Committee pre meetings

Following discussions, members **agreed** that Overview and Scrutiny Committee pre meetings would be at the discretion of the Chairman.

The meeting started at 6.00 pm and finished at 7.22 pm.

Date of Publication: 02 August 2021.



Overview and Scrutiny Committee

Planning Enforcement

1.0 Purpose of Report

- 1.1 To inform Members about the planning enforcement function of the council, including its purpose, the resources available, powers, caseloads, and how it operates.

2.0 The Government's Enforcement Policy

- 2.1 The legislative powers for the enforcement of planning control are set out in the Town and Country Planning Act 1990 (as amended) (the Act). It defines a breach of planning control as:
 - (a) carrying out development without the required planning permission; or
 - (b) failing to comply with any condition or limitation subject to which planning permission has been granted.
- 2.2 Paragraph 59 of the Government's National Planning Policy Framework (NPPF) states that:

"Effective enforcement is important to maintain public confidence in the planning system. Enforcement action is discretionary, and local planning authorities should act proportionately in responding to suspected breaches of planning control. They should consider publishing a local enforcement plan to manage enforcement proactively, in a way that is appropriate to their area. This should set out how they will monitor the implementation of planning permissions, investigate alleged cases of unauthorised development and take action where appropriate".
- 2.3 Whilst enforcement action is discretionary, local planning authorities (LPAs) are expected to have in place resources and systems to investigate breaches of planning control. It is a matter for each LPA to decide how it carries out its enforcement function and, as set out above, it is advised (though it is not a statutory requirement) to publish an enforcement plan/policy. A link to our Planning Enforcement Policy is set out below.
- 2.4 Our Enforcement Policy is in line with relevant Government Guidance on the use of enforcement powers as set out in National Planning Practice Guidance (NPPG). This states that:

"Local planning authorities have responsibility for taking whatever enforcement action may be necessary, in the public interest",

and;-

"Local planning authorities have discretion to take enforcement action, when they regard it as expedient to do so having regard to the development plan

and any other material considerations. This includes a local enforcement plan, where it is not part of the development plan”.

2.5 Furthermore, the NPPG recognises that often, formal action is not the most appropriate approach to dealing with breaches of planning control;-
“Addressing breaches of planning control without formal enforcement action can often be the quickest and most cost effective way of achieving a satisfactory and lasting remedy”.

“Enforcement action should, however, be proportionate to the breach of planning control to which it relates and taken when it is expedient to do so. Where the balance of public interest lies will vary from case to case. In deciding, in each case, what is the most appropriate way forward, local planning authorities should usually avoid taking formal enforcement action where:

- there is a trivial or technical breach of control which causes no material harm or adverse impact on the amenity of the site or the surrounding area;
- development is acceptable on its planning merits and formal enforcement action would solely be to regularise the development;
- in their assessment, the local planning authority consider that an application is the appropriate way forward to regularise the situation, for example, where planning conditions may need to be imposed”.

2.6 It should be noted, however, that except in relation to works to listed buildings, protected trees, or advertisements, a breach of planning control does not constitute an offence in law. In such cases, if an Enforcement Notice is served and not subsequently complied with, then at that point an offence in law occurs.

3.0 How we Enforce

3.1 How we (or any LPA) carries out its planning enforcement function is a reflection, not only of the relevant national policies and guidance, but also of the resources available. Essentially the function may be carried out in either a proactive way or a reactive way. As set out in Paragraph 2.1 above, failure to comply with a condition imposed on a planning permission is a breach of planning control. The council issues over 1000 planning permissions each year, a large number of which relate to major development types which include a significant number of conditions (often more than 20) attached to each planning permission. Whilst it is the responsibility of the developer to ensure compliance with all such conditions, a proactive enforcement function could include a commitment to monitor compliance with such conditions, particularly in respect of certain key developments (e.g. large housing permissions).

3.2 Such an approach would, however, be resource intensive (i.e. it would require a large team of officers, including legal support and administration). Our approach, as with most LPAs is a reactive approach, i.e. we only investigate alleged breaches of planning control (complaints) reported to us by other officers, elected members of the council, parish/town councils or members of the public. We do not investigate anonymous complaints.

3.3 Complaints are dealt with in strict confidence, such that the complainant’s personal details are not made known to any other party. The identity of the

complainant may only be revealed by their own consent. There will be some circumstances where the council has to reveal information about a complainant e.g. if they are needed as a witness for an enforcement appeal or court hearing. There will be situations where the council cannot proceed with enforcement action without the willingness for complainants to act as witnesses. Any investigation will usually involve a visit to the site as well as more desk based investigations such as looking into the planning history of the site. The investigating officer will also contact the complainant and the person(s) against whom the complaint has been made, in order to gather evidence relating to the alleged breach.

- 3.4 Council officers are authorised, under the provisions of Section 196A of the Act, to enter any land at any reasonable time for the purpose of investigating whether or not there has been a breach of planning control. Occasionally, more covert surveillance or monitoring may be required and, where necessary this would have to be appropriately authorised.
- 3.5 Given the resources available and the amount of complaints we receive, we must prioritise complaints, and therefore some types of breaches will be given a higher priority than others. The types of breach and the priority we give to them are set out in our Enforcement Policy.
- 3.6 In each case the decision whether or not to take any enforcement action is delegated to The Head of Planning Services and (in respect of the decision to issue an Enforcement Notice) to the council's Senior Solicitor. We commit to informing the complainant of the decision, but dealing with enforcement complaints can be a lengthy and complex process and it is therefore not possible to give a standard 'target' time for dealing with complaints. If we are unable to complete our investigations within 56 days and need further time, we will inform the complainant accordingly. Some developments involving the use of land may require monitoring over a period of time to determine whether or not a breach of planning control has occurred.

4.0 What are the council's options when a breach of planning control is confirmed?

- 4.1 Breaches of planning control may not always be as a result of a deliberate attempt to bypass the planning system and may result from ignorance or misunderstanding of the legislation, particularly in respect of what types of developments are or are not 'permitted development'. Formal enforcement action is, therefore, always a last resort and in the first instance officers will seek to deal with the matter by negotiation/discussion.
- 4.2 As set out in the Government's guidance (NPPG), even where a breach of planning control is identified, it may not be appropriate to take formal enforcement action, particularly where the actual development that has been carried out is considered to be acceptable in planning terms (i.e. it would have been granted planning permission if an application had been submitted).
- 4.3 If a breach of planning control is identified that is contrary to planning policy or causes harm such that planning permission is unlikely to be granted, the council will ask for the use to cease, or the unauthorised development to be removed or appropriately modified, voluntarily. Where such works are small in

scale, and have limited impact, a suitable period of time may be allowed to avoid the need to issue a formal enforcement notice, but for more extensive works we will always seek to issue an enforcement notice.

- 4.4 As a last resort formal enforcement notices can be issued. This is a discretionary decision which will be made on a case by case basis. The council must be able to justify taking formal action and be sure that the steps specified in any notice, and the period for compliance, are reasonable (i.e. sufficient only to remedy the harm arising from the breach of planning control and no more).
- 4.5 It is, unfortunately, a common misconception amongst the public in particular, where a breach of planning control is confirmed and works or use are ongoing, that officers can simply tell the developer to stop work. The powers available to deal with unauthorised development do include the power to issue a 'Stop Notice', but the use of such a notice has to be carefully considered and must be thoroughly prepared and researched prior to its service as it is a legal document and is open to challenge. Such a notice would only be used in extreme cases where significant ongoing and lasting harm was being caused as a result of the breach of planning control. Such a notice must be followed by an Enforcement Notice and if an appeal against such a notice is allowed (i.e. determined in the appellants favour), the council could be liable to pay compensation to the developer e.g. for lost earnings or other costs incurred etc. as a result of having to stop work or cease the use. It is therefore only rarely used.
- 4.6 In some cases, even where a breach of planning control is identified, it may be immune from any enforcement action due to the passage of time. In this respect a development becomes immune from enforcement if no action is taken:
- within 4 years of substantial completion for a breach of planning control consisting of operational development (e.g. a building);
 - within 4 years for an unauthorised change of use to a single dwellinghouse;
 - within 10 years for any other breach of planning control (essentially other changes of use or non-compliance with a planning condition).
- If no action can be taken against a breach of planning control because it is immune, such a development or use of land becomes lawful.
- 4.7 Where an Enforcement Notice or other notice is served it does not come in to effect for 28 days during which time an appeal may be submitted against it. The submission of a valid appeal has the effect of 'stopping the clock' on the enforcement notice until the appeal is decided. As for appeals in relation to planning applications, enforcement appeals are dealt with and decided by the Government's Planning Inspectorate. An appeal may be made on any or all of up to six grounds:-
- a) That the development has not occurred as a matter of fact
 - b) That the works required by the enforcement notice are too onerous (i.e. they go beyond what is necessary to mitigate the harm)
 - c) That the development/use is immune from enforcement action due to the passage of time
 - d) That the timescale required to carry out the remedial works is too short
 - e) That planning permission should be granted for the development

- f) That the notice has not been served properly (e.g. not served on all persons with a legal interest in the land)

If an appeal is made on ground (e) the Inspector has the power to grant planning permission for the development/use.

- 4.8 It is therefore extremely important that an Enforcement Notice is only served when the council is confident that it can defend an appeal on all of the above grounds and as such preparing a case for enforcement action requires a significant amount of work, particularly in respect of gathering adequate evidence to confirm the nature of any breach of planning control and its impact having regard to relevant planning policy.
- 4.9 Where an Enforcement Notice is served and takes effect, but is not complied with, any owner/occupier or other person who has control of, or has an interest in the land, can be prosecuted. Alternatively, the council may choose to enter the land/property and carry out the necessary works in default and place a charge on the property. This can place a significant financial burden on the council and carries with it a risk of claims for compensation for damage etc.

5.0 Resources and workload

- 5.1 Since April 2019 the establishment includes two full time (FTE) Enforcement Officers at Grade 6 level. Prior to this date there were only 1.6 FTE officers. These officers are part of the Development Management Team and report to the Development Manager. Complaints may be received via letter, e-mail, or via the online Enforcement Complaint form on our website. Once received, a case is created by the Planning Administration team and the enforcement officers are notified so that they can commence their investigation. There are various forms of enforcement notice but most have to be drafted formally by the council's legal officers. Such support is provided by one solicitor who spends about 85% of her time on planning matters (mainly S106 agreements relating to planning applications) and of this 85% only about 10% is able to be committed to supporting the enforcement function.
- 5.2 In determining in each case, whether any form of enforcement action is appropriate, officers must consider the merits of the development in a similar way to the way planning officers assess a planning application. Enforcement officers however, generally have little planning expertise (many, including both of ours, tend to be retired police officers) and therefore need to be able to call upon planning officers in the team to provide such advice. Unfortunately, given the high workload and work pressures experienced by the planning officers, delays are often experienced waiting for such advice.
- 5.3 As set out above, investigations must be thorough and can therefore be time consuming. If there is an appeal against an enforcement notice, the council has to prepare a case and the amount of work involved can depend on the complexity of the case and the type of appeal made. At its simplest, an appeal may be submitted to be determined by an exchange of written evidence, but it may also be decided that it should be determined via a hearing or a public inquiry which would involve a significant amount of work and cost (e.g. in the preparation of proofs of evidence, witness statements etc. and the engagement of legal (counsel) representation).

- 5.4 Likewise, if an enforcement notice is served and not complied with (unfortunately quite common), the council will potentially have to prosecute the offence through the courts and this again is time consuming (particularly for the council's solicitor) and costly, as again it can sometimes involve the engagement of counsel.
- 5.5 The council currently receives around 300 enforcement complaints each year although this represents a significant increase on the number received 5 years ago. The number of cases opened each year since 2016 is shown below:

2016 - 240
2017 - 241
2018 - 301
2019 - 326
2020 - 289
2021 - 188 to present (projected total of 322)

With regard to the number of Enforcement Notices served there has been a noticeable increase in recent years since the establishment changed to 2 FTE officers:

2016 - 0
2017 - 3
2018 - 1
2019 - 8
2020 - 4
2021 - 5 to present (projected total of 10)

- 5.6 In comparing Wyre to other Lancashire LPAs it would appear that an annual caseload of around 300 is normal (Blackburn with Darwen – 320, West Lancs – 305, South Ribble – 300). Blackburn with Darwen and West Lancs each employ 2 FTE enforcement officers with South Ribble employing 1.5 FTE enforcement officers, although they are currently employing a Planning Enforcement Consultant contracted for 2 days per week for the next 6 months to assist with a back log of cases. Fylde have an annual caseload of around 500 cases although they have 3 enforcement officers.
- 5.7 At present there are around 160 open cases (under consideration/pending a decision). With regard to our comparator authorities, South Ribble have around 110 open cases, Blackburn with Darwen approximately 130 open cases, and West Lancs. have approximately 170 open cases.
- 5.8 A consequence of this high 'open' caseload is that officers must prioritize cases and therefore many cases of lower priority take longer to be investigated. In many such cases the complainant's view of the priority that should be afforded the case is (naturally) different to that of the officers and this often results in significant amounts of correspondence between complainants and the officers which unfortunately only serves to take up a significant amount of officer time which could otherwise have been spent investigating cases thus only creating further delays.

National Planning Policy Framework (NPPF) -

<https://www.gov.uk/government/publications/national-planning-policy-framework--2>

National Planning Practice Guidance (NPPG) Enforcement and post permission matters - <https://www.gov.uk/guidance/ensuring-effective-enforcement>

Wyre Borough Council Planning Enforcement Policy -

<https://www.wyre.gov.uk/downloads/file/259/planniing-enforcement-policy>

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| Report of: | Meeting | Date |
|--|---------------------|------------------|
| Marianne Hesketh, Corporate Director Communities | Overview & Scrutiny | 6 September 2021 |

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| <p>Council Business Plan – 1st Quarter Performance Statement 2021/22</p> <p>April - June 2021</p> |
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1. Purpose of report

- 1.1 The dashboard style report (attached) gives a quick reference to quarterly progress against the council’s business plan projects and measures, along with commentary where issues have been identified.

2. Project Updates

- 2.1 There are now 20 Business Plan projects split between the three ambitions within the Business Plan – Economy, People and Place.

- 2.2 Whilst the majority of projects are on track, there are 7 showing Amber with minor issues.

- 2.2.1 A summary of those with minor issues (Amber) are shown below:

- **Support business growth at the Hillhouse Technology Enterprise Zone (EZ)** - The Council continues to support the work of the EZ Board in providing a strategic direction. The Council and the Lancashire LEP have provided grant funding of £63k and £505k respectively to improve access and infrastructure on site. This project is now underway and being delivered by NPL Estates.

Forsa Energy development site is now complete, the total investment totalling £17m. The majority landowner NPL Estates have completed the purchase of the vacant property of the former Vinnolit site and are seeking planning consent to demolish with work likely to take up to 12 months releasing new sites for development resulting in increased long term employment. A purchaser for the former Sainsbury retail site has been identified and their intention is to secure a planning consent for up to 250 homes and a smaller district retail centre, which will support employment and provide some retained business rates growth. BXB

have attended the most recent Hillhouse EZ Board meeting to give an overview of plans.

- **Collaborate with partners to develop strategic economic plans such as the Greater Lancashire Plan** - IBI Group have been appointed to develop and produce Regeneration Frameworks for Thornton Cleveleys, Poulton & Garstang. Workshops and consultation activities to develop the frameworks will commence from July onwards. Meetings are being held with Blackpool & Fylde ED teams to discuss funding opportunities and potential collaborative projects.
- **Develop the Fleetwood Regeneration Framework and explore external funding opportunities to support the future options to transform Fleetwood over the next 20 years** - Through a partnership approach a series of projects have been developed out of the draft Regeneration Framework that will comprehensively kick-start the sustainable regeneration of Fleetwood's town centre. Our Levelling Up bid submitted to government for £8.56million consists of a programme of investment and includes: Port Residential Redevelopment (£5.68m), Fleetwood Market (£900k), Fleetwood Museum (£1.79m). Feedback from Government expected in autumn this year.

The Fleetwood Heritage Action Zone work is progressing well. Surveys and proposals for properties on Lord St, Adelaide St, North Albert St are completed and owner's invited to submit grant applications. Landscape Projects (Landscape Architecture Consultants) are developing final design for Custom House Square project following consultation with residents, Future Fleetwood and Historic England. Repairs to the southern gable end of the Fleetwood Museum delayed by nesting gulls. Draft project plan for public realm in the HAZ completed and ThinkingPlace visual narrative and imagery for the Fleetwood narrative presented to Future Fleetwood. Extensive condition surveys and valuation of Store 21 completed and discussions with the agent are to take place in July. Feasibility and business planning study for Fleetwood Market commenced. Application received for works to St Mary's RC Church Presbytery and St Mary's RC Church. £100,000 HE Cultural Programme grant awarded to deliver a programme of events celebrating the town's rich heritage - the programme will be delivered between March 2021 and March 2024 by a consortium of local arts and community groups working in partnership (With Fleetwood Museum as Lead).

- **Explore investment and development opportunities for our other town centres in Poulton, Garstang and Cleveleys** -Garstang and Cleveleys Partnership Boards have been established and Poulton's is due to begin later in 2021. Lead consultants have been appointed (IBI Group) and have commenced work. A slight delay to the first public meeting for the work in Garstang has occurred owing to the continuation of COVID restrictions.

- **Review the Wyre local plan 2011-2031** - Work continues on a number of technical documents related to the partial review of the Wyre Local Plan 2031. Counsel views were sought on 28 May on the broad approach of placing a heavy reliance on the use of the Government's Standard Method, whilst also taking account of recent developments in the Fylde Local Plan Partial Review. Following the advice given, the preparation of Regulation 19 documents has commenced, Planning Policy Working Group have been updated and soon two documents will be updated to make ready for the next stage in the partial review; The Statement of Community Involvement (SCI) and The Local Development Scheme (LDS). Current evidenced suggested that submission of the Partial Review for Examination in early 2022 will be achievable; in full accordance with the requirements of Policy LPR1 of the Wyre Local Plan 2031.
- **Deliver the Wyre Beach Management Scheme** - The Wyre Beach Management scheme is split into 2 phases. Phase 1 is the placing of rock armour (large pieces of granite and limestone rock) in front of the base of the existing sea defences between Café Cove in Cleveleys and the adjacent to the southern end of Rossall School. This protects the existing sea wall from being undermined and collapsing should beach levels drop during a storm. Works are due to commence October 2021 and be complete by August 2022. Phase 2 is the wider Beach Management Scheme stretching along our coast from the boundary with Blackpool through to the marine lake in Fleetwood and involves the construction of rock armour groynes and further protection to the existing sea defences. The groynes will help create high stable beaches which in turn will reduce the risk of flooding from overtopping and provide protection to the existing defences and extending their life. These works will follow the phase 1 works in August 2022 and continue through to early 2025.

The works are approximately 12 months behind schedule. This is primarily due to the collapse of negotiations mid 2020 with Rossall School for the use of their land for a site compound and having to find an alternative site and the subsequent surveys and permissions associated with the change. The change of compound location to Jubilee Gardens has resulted in a number of service (electric cables, bt cables, gas main) diversions to facilitate the works which has added further delay. A significant issue which has, and continues to be a big risk and cause for delay to the scheme, is the licence consenting from the Marine Management Organisation (MMO). The phase 1 application was submitted 10th June 2021 but has only recently (24th August 2021) been assigned a case officer with a further warning to expect further delays to the licensing process. Issues with the MMO are national and regional, not just local.

- **Deliver our action plan to reduce the effect of climate change on our borough including exploring green energy opportunities** - A

baseline carbon footprint report was produced, detailing the main emission sources for the council, borough and parishes. This allows for improved prioritisation of actions for each area.

A report was also produced detailing the outcomes of the resident climate change survey, which was advertised online to residents in the Fylde Coast in December and January. This provided a useful insight into how resident's perceived climate change, identified motivations and barriers to taking action, indicated what actions might be supported, alongside a number of suggestions.

We have agreed to fund parish councils to run a Greening Campaign, to help engage their communities to undertake actions to reduce their carbon footprint. This has been offered to councils, alongside the above reports, with further information to be confirmed. We have changed the management of some of our open spaces to increase their capacity to act as carbon sinks and to improve the biodiversity of these sites.

A bid was submitted to the second phase of the Salix Public Decarbonisation Fund, however this was unsuccessful. Despite this, a basic building audit was carried out by E.ON at Fleetwood Market and Marine Hall, which can be used to inform future improvements and potential funding bids.

3. Performance Updates

3.1 In total there are 23 measures to be reported on however some of these do not have data available as they are either annual or bi-annual collection so have not been included.

3.2 Of the 15 Measures included on the report, 9 have a Green status, 2 Amber and 4 Red.

3.2.1 Further information regarding those showing as Amber are set out below.

- **Number of visits to leisure centres** – the number of visits is increasing following lockdown closures
- **Money raised for good causes by the Wyre community lottery** – although this is showing as Amber it is now on the increase despite the impact of COVID on promotion.

3.2.2 Further information regarding those showing as Red are set out below.

- **Town centre vacancy rates** – overall the town centre vacancy rates have increased slightly since previous monitoring in 2020. This is due

to some additional premises becoming empty in Fleetwood, Cleveleys and Poulton-le-Fylde. We are, as yet unable to determine the exact reason(s) for this increase.

- **Number of businesses supported** – activity has been hindered due to restrictions and closing of high streets. Reopening Packs (including safety posters, signposts to Business Support services) were distributed to over 1100 town centre businesses upon easing of local restrictions in April 2021.
- **Number of volunteer hours** – although this is improving in comparison to 2020 the effects of COVID are still impacting on numbers of volunteers so not yet back to pre-COVID figures.
- **Number of electric charging points** – works have commenced but not yet operational.

| Financial and legal implications | |
|---|--|
| Finance | <i>There are no financial implications</i> |
| Legal | <i>There are no legal implications</i> |

Other risks/implications: checklist

If there are significant implications arising from this report on any issues marked with a ✓ below, the report author will have consulted with the appropriate specialist officers on those implications and addressed them in the body of the report. There are no significant implications arising directly from this report, for those issues marked with a x.

| risks/implications | ✓ / x |
|---------------------------|--------------|
| community safety | x |
| equality and diversity | x |
| sustainability | x |
| health and safety | x |

| risks/implications | ✓ / x |
|---------------------------|--------------|
| asset management | x |
| climate change | x |
| ICT | x |

Processing Personal Data

If the decision(s) recommended in this report will result in personal data being processed, a privacy impact assessment (PIA) will have been completed and signed off by the council's Data Protection Officer before the decision is taken (as required by the General Data Protection Regulations 2018).

| | | | |
|---------------|---------------|-------|------|
| report author | telephone no. | email | date |
|---------------|---------------|-------|------|

| | | | |
|------------------|--------------|---|-------------------|
| Marianne Hesketh | 01253 887350 | marianne.hesketh@wyre.gov. uk | 24 August 2021 |
|------------------|--------------|---|-------------------|

| List of background papers: | | |
|-----------------------------------|------|--------------------------------|
| name of document | date | where available for inspection |
| | | |

List of appendices

N/A

| Key Projects | |
|--------------|--------------------------|
| G | On schedule/target; |
| A | Minor issues |
| R | Major issues/Not Started |

| Key Measures | |
|--------------|--|
| G | Improving or in line with expectations |
| A | No significant change or comparable data unavailable |
| R | Worsening |



COMMENTS AND ISSUES

| Projects | |
|---|---|
| Support business growth at the Hillhouse Technology Enterprise Zone | A |
| Collaborate with partners to develop strategic economic plans such as the Greater Lancashire Plan | A |
| Work with our partners to increase access for residents and businesses to high speed internet and Wi-Fi wherever possible | G |
| Develop the Fleetwood Regeneration Framework and explore external funding opportunities to support the future options to transform Fleetwood over the next 20 years | A |
| Explore investment and development opportunities for other town centres in Poulton, Garstang and Cleveleys | A |
| Work with partners to explore the feasibility of a Fylde Coast tramway / rail loop | G |
| Explore investment opportunities for our key council assets | G |
| Proactively support business recovery following the pandemic | G |
| Measures | |
| Total visits to town centres | G |
| Town centre vacancy rates | R |
| Number of businesses supported | R |
| % of fledgling businesses surviving – 18 months | G |
| Town centre vacancy rates * Fleetwood * Cleveleys * Thornton * Poulton * Garstang | |
| Number of Heritage Action Zone grants awarded to private owners | G |
| Out of work benefit claimant count | G |

| Projects | |
|---|---|
| Develop a long term strategy for sustainable leisure and wellbeing provision across Wyre | G |
| Deliver a programme of work to promote healthy choices and healthier lifestyles to keep people well | G |
| Maximise funding opportunities and deliver initiatives to support older people and people with disabilities to maintain independence | G |
| Work with partners to improve the aspirations and resilience of our young people | G |
| Develop a programme of work to improve and support the sustainability and resilience of our communities that builds on the learning from the covid support hubs | G |
| Launch the next phase of the digital Wyre strategy ensuring customers have easy access to our services and that we embrace the opportunities new technologies bring | G |
| Measures | |
| % of e-contracts as a % of total contracts | G |
| Number of people helped to remain independent at home | G |
| Number of visits to leisure centres | A |
| Net gain/loss of members per leisure centre | G |
| Number of volunteer hours | R |

| Projects | |
|---|---|
| Review the Wyre local plan 2011-2031 | A |
| Deliver the Wyre Beach Management Scheme | A |
| Facilitate and support the improvement and use of parks and open spaces | G |
| Deliver our action plan to reduce the effect of climate change on our borough including exploring green energy opportunities | A |
| Promote activity to support our residents to reduce waste, increase reuse and recycling and implement environmental initiatives to help achieve a cleaner, greener Wyre | G |
| Support the Turning Tides Partnership in their ambition to achieve a blue flag coast that is free from plastic pollution | G |
| Measures | |
| Number of people attending outdoor activities | G |
| Reduction in fly tipping reported | G |
| Money raised for good causes by the Wyre community lottery | A |
| Number of public electric charging points | R |

Town Centre vacancy rates - Overall town centre vacancy rates have increased slightly since previous monitoring in 2020 due to some additional premises becoming empty in Fleetwood, Cleveleys and Poulton-le-Fylde. We are, as yet unable to determine the exact reason(s) for this increase.

Number of businesses supported – Activity hindered due to restrictions and closing of high streets. Reopening Packs (including safety posters, signposts to Business Support services) were distributed to over 1100 town centre businesses upon easing of local restrictions in April 2021.

Number of volunteer hours – although this is improving in comparison to 2020 the effects of COVID are still impacting on numbers of volunteers so not yet back to pre-COVID figures.

Number of public electric charging points - Works commenced but not yet operational.

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| Economy Projects | | | | | |
|--|------------------|---|---------------------------|------------------------|--------------------------|
| Ref and Title | Project Manager | Q1, April - June 2021 | Q2, July - September 2021 | Q3, October - Dec 2021 | Q4, January - March 2022 |
| PEC1 - Status Support business growth at the Hillhouse Technology Enterprise Zone Page 23 | Steve Smith | Amber | | | |
| | | <p>The Council continues to support the work of the EZ Board in providing a strategic direction for the EZ.</p> <p>The Council and the Lancashire LEP have provided grant funding of £63k and £505k respectively to improve access arrangement and infrastructure on site. This project is now underway and being delivered by NPL Estates.</p> <p>Forsa Energy development site is now complete -total investment totalling £17m. Majority landowner NPL Estates have completed the purchase of the vacant property of the former Vinnolit site and are seeking planning consent to demolish with work likely to take up to 12 months releasing new sites for development resulting in increased long term employment. A purchaser for the former Sainsbury retail site has been identified and their intention is to secure a planning consent for up to 250 homes and a smaller district retail centre which will support employment and provide some retained business rates growth. BXB have attended most recent Hillhouse EZ Board meeting to give overview of plans.</p> <p>Scheme in pre-planning for spec 60,000 sq ft commercial development. Risk Register updated regularly by Project Board.</p> <p>Works to extend the local full fibre network to the gatehouse of the site is now complete and awaiting proposals as to how and when this will be rolled out across the site.</p> <p>Outline planning application validated for housing development Thornton FC grounds.</p> | | | |
| PEC2 - Status Collaborate with partners to develop strategic economic plans such as the Greater Lancashire Plan | Mark Fenton | Amber | | | |
| | | <p>IBI Group appointed to develop and produce Regeneration Frameworks for Thornton Cleveleys, Poulton & Garstang. Workshops and consultation activities to develop the frameworks will commence from July onwards. Establishing a Poulton partnership board postponed until autumn.</p> <p>Meetings held with Blackpool & Fylde ED teams to discuss funding opportunities and potential collaborative projects.</p> | | | |
| PEC3 - Status Work with our partners to increase access for residents and businesses to high speed internet and Wi-Fi wherever possible | Marianne Hesketh | Green | | | |
| | | <p>We continue to link in with partners across the Fylde Coast to develop opportunities. Our assets including Marine Hall and Fleetwood market are now benefiting from better wi-fi.</p> | | | |
| PEC4 - Status | | Amber | | | |

| | | | | | |
|--|----------------------------------|--|--|--|--|
| <p>Develop the Fleetwood Regeneration Framework and explore external funding opportunities to support the future options to transform Fleetwood over the next 20 years</p> | <p>Mark Fenton</p> | <p>Through a partnership approach a series of projects have been developed out of the draft Regeneration Framework that will comprehensively kick-start the sustainable regeneration of Fleetwood's town centre. Our bid submitted to government for £8.56million consists of a programme of investment.</p> <p>Three parts are; 1. Port Residential Redevelopment (£5.68m), Fleetwood Market (£900k), Fleetwood Museum (£1.79m). Feedback from Government expected in autumn this year.</p> <p>Fleetwood Heritage Action Zone: Surveys and proposals for properties on Lord St, Adelaide St, North Albert St completed and owner's invited to submit grant applications. Landscape Projects (Landscape Architecture Consultants) developing final design for Custom House Square project following consultation with residents, Future Fleetwood and Historic England. Repairs to the southern gable end of the Fleetwood Museum delayed by nesting gulls. Draft project plan for public realm in the HAZ completed and ThinkingPlace visual narrative and imagery for the Fleetwood narrative presented to Future Fleetwood. Extensive condition surveys and valuation of Store 21 completed and discussions with the agent are to take place in July. Feasibility and business planning study for Fleetwood Market commenced. Application received for works to St Mary's RC Church Presbytery and St Mary's RC Church. £100,000 HE Cultural Programme grant awarded to deliver a programme of events celebrating the town's rich heritage - the programme will be delivered between March 2021 and March 2024 by a consortium of local arts and community groups working in partnership (With Fleetwood Museum as Lead).</p> | | | |
| <p>PE5 - Status</p> <p>Explore investment and development opportunities for other town centres in Poulton, Garstang and Cleveleys</p> | <p>Steve Smith / Mark Fenton</p> | <p>Amber</p> <p>Garstang and Cleveleys Partnership Boards established. The establishment of Poulton to begin in later in 2021.</p> <p>Lead consultants have been appointed (IBI Group) and have commenced work. A slight delay to the first public meeting for the work in Garstang has occurred owing to the continuation of COVID restrictions, meeting now scheduled for 19 July.</p> | | | |
| <p>PEC6 - Status</p> <p>Work with partners to explore the feasibility of a Fylde Coast tramway / rail loop</p> | <p>Mark Fenton</p> | <p>Green</p> <p>Lancashire County Council have issued a final report - Strategic Outline Business Case.</p> <p>A report has been presented to Management Board, Lancashire County Council are now awaiting feedback from DfT and agreement on next steps.</p> | | | |
| <p>PEC7 - Status</p> <p>Explore investment opportunities for our key council assets</p> | <p>Maria Blundy</p> | <p>Green</p> <p>Work officially started on Project Neptune on 30 June. This project will see the development of 40,000 sq ft commercial space on Fleetwood Docks. The 2 new buildings will accommodate 11 food and fish processing businesses. The council will acquire the development on completion. Cabinet approved a report to declare the site at Bourne Hill surplus and proceed with appointing Land Agents to market the site. Expressions of interest for Land Agents to apply close 23/07/21.</p> | | | |
| <p>PEC8 - Status</p> | | <p>Green</p> | | | |

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|--|------------------|---|--|--|--|
| Proactively support business recovery following the pandemic | Marianne Hesketh | Town Centre Partnership Boards have been developed - in which there are Economy & High Street Theme Leads. As well as continued communication with local businesses through Wyred Up network, on business support initiatives promoted via Boost Lancashire we are now channelling communication directly to these Theme Leads to share at a local level (e.g the KickStart Scheme). ED Team carry out retail monitoring and Business Health Checks quarterly, and send a fortnightly newsletter to businesses within the borough. ED Team have also been responsible for the latest iteration of the ARG, to aid vacant properties on our High Streets to become occupied by new start-ups, providing grants of up to £25k for shop frontage, equipment and fit-out. | | | |
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| Economy Measures | | Reportee | Q1, April - June 2021 | | | Q2, July - September 2021 | | | Q3, October - Dec 2021 | | | Q4, January - March 2022 | | | Commentary |
|------------------|--|-----------------|-----------------------|--------|------------|---------------------------|--------|------------|------------------------|--------|------------|--------------------------|--------|------------|------------|
| | | | Target | Actual | Cumulative | Target | Actual | Cumulative | Target | Actual | Cumulative | Target | Actual | Cumulative | |
| MEC1 | Total visits to town centres | Colm Healy | 5 | 5 | 5 | | | | | | | | | | |
| MEC2 | Town centre vacancy rates * Fleetwood * Cleveleys * Thornton * Poulton * Garstang | Colm Healy | 9.45% | 9.81% | | | | | | | | | | | |
| | | | 14.51% | 15.29% | | | | | | | | | | | |
| | | | 9.97% | 10.53% | | | | | | | | | | | |
| | | | 6.60% | 6.60% | | | | | | | | | | | |
| | | | 8.82% | 9.41% | | | | | | | | | | | |
| | | | 3.85% | 3.85% | | | | | | | | | | | |
| MEC3 | Number of businesses supported | Colm Healy | 1710 | 1124 | | | | | | | | | | | |
| MEC4 | % of fledgling businesses surviving - 18 months | Colm Healy | 62% | 72.00% | | | | | | | | | | | |
| MEC5 | Number of Heritage Action Zone grants awarded to private owners | Mark Fenton | 0 | 1 | 1 | | | | | | | | | | |
| MEC6 | Out of work benefit claimant count | Human Resources | 3905 | 3045 | 3045 | | | | | | | | | | |
| MEC7 | Visitor numbers to the borough | Alexandra Holt | | | | | | | | | | | | | |
| Key | | | | | | | | | | | | | | | |
| | Achieving/Exceeding target | | | | | | | | | | | | | | |
| | Within 10% of achieving target | | | | | | | | | | | | | | |
| | Below target (more than 10%) | | | | | | | | | | | | | | |

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| People Projects | | | | | |
|--|-----------------------------------|---|---------------------------|------------------------|--------------------------|
| | Project Manager | Q1, April - June 2021 | Q2, July - September 2021 | Q3, October - Dec 2021 | Q4, January - March 2022 |
| PPE1 - Status | Carol Southern | Green We are working closely with Leisure consultants KKP to consult with local partners, professionals, community groups, schools and residents to build our evidence of what we need in Wyre to encourage people to move more. KKP are reviewing all of the built leisure facilities across Wyre to help plan our provision going forward. Over the next 3 months we will be consulting widely on our local provision. | | | |
| Develop a long term strategy for sustainable leisure and wellbeing provision across Wyre | | | | | |
| PPE2 - Status | Mark Broadhurst Carol Southern | Green We are working with Fylde Coast YMCA and Heckfords marketing agency to promote, reach and engage more people with the YMCA offer. This will hopefully lead to more memberships and useage of our facilities. We are working closely with the social prescribers across Wyre to enable referrals into our activity programmes and we are growing the number of people who refer into health rides, health walks, wyre wheels, gardening clubs, The Wyre Weight Managment programme continues to go from strength to strength with 109 people starting the programme, 20 people have completed their 12 weeks so far, which is a 70% adherence rate. | | | |
| Page 29 Deliver a programme of work to promote healthy choices and healthier lifestyles to keep people well | | | | | |
| PPE3 - Status | | Green | | | |

| | | | | | |
|---|---|--|--|--|--|
| <p>Maximise funding opportunities and deliver initiatives to support older people and people with disabilities to maintain independence</p> | <p>Mark Broadhurst Dave McArthur</p> | <p>DFGs and Minor Aids and Adaptations: Between 1st April 2021 and 30th June 2021 we have helped 303 people to remain independent at home via the completion of 73 Disabled Facilities Grants and 230 minor aids and adaptations. C&R Attendance Allowance: In quarter 1 we have completed: 47 Attendance Allowance forms, 3 PIP forms, 1 Carers Allowance forms. We have only heard back from 7 cases so far but this has generated over £32,000 additional income for service users, plus 44 cases still awaiting outcomes. In addition to this there were 211 handyperson jobs completed in quarter 1. Home Energy Efficiency Installations via CHiL (Cosy Homes in Lancashire) - Between 1st April and 30th June there were 10 referrals for new boilers using affordable warmth funding.</p> | | | |
| <p>PPE4 - Status</p> <p>Work with partners to improve the aspirations and resilience of our young people</p> | <p>Carol Southern</p> | <p>Green</p> <p>Much planning has taken place during this quarter with LCC, Fylde Council and local schools, sports and physical activity providers across Wyre to provide a Holiday activity and food programme for local children and young people on free school meals aged 5-14 years for 4 weeks over the summer, we have recruited a co-ordinator and will provide 11 different clubs in partnership with other providers such as the YMCA, LCC, FYFCCT, local schools etc</p> | | | |
| <p>PPE5 - Status</p> <p>Develop a programme of work to improve and support the sustainability and resilience of our communities that builds on the learning from the covid support hubs</p> | <p>Mark Broadhurst Carol Southern</p> | <p>Green</p> <p>We have continued to provide the NHS Test & Trace service and the Wyre Community hub across the borough. We have contacted over 1,500 residents during this quarter who have either tested positive or are self isolating to help them comply with the guidance and get essential supplies. The Wyre Hub has also supported 130 residents and we continue to work closely with the local churches, Fleetwood Together and the Over Wyre food banks to support residents. 19 food parcels were sent during the quarter. The new Holiday Activity and Food programme, which is being provided across Wyre for children on free school meals for 4 weeks over the summer, builds on our community partnerships with schools and providers.</p> | | | |
| <p>PPE6 - Status</p> | | <p>Green</p> | | | |

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|--|----------------------|---|--|--|--|
| <p>Launch the next phase of the digital Wyre strategy ensuring customers have easy access to our services and that we embrace the opportunities new technologies bring</p> | <p>Steve Simpson</p> | <p>Civica Pay (cash receipting system) and the Citizen Access Portal went live in June/July respectively. Customers are being encouraged to sign up for a 'My Wyre' account and this is to be added to the measures on the business plan.</p> | | | |
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| People Measures | | Reportee | Q1, April - June 2021 | | | Q2, July - September 2021 | | | Q3, October - Dec 2021 | | | Q4, January - March 2022 | | | Commentary |
|-----------------|---|-----------------|-----------------------|--------|------------|---------------------------|--------|------------|------------------------|--------|------------|--------------------------|--------|------------|---|
| | | | Target | Actual | Cumulative | Target | Actual | Cumulative | Target | Actual | Cumulative | Target | Actual | Cumulative | |
| MPE1 | % of e-contacts as a % of total contacts | Pete Mason | 55% | 72.70% | | | | | | | | | | | |
| MPE2 | Number of people helped to remain independent at home | Dave McArthur | 150 | 303 | 303 | 150 | | | 150 | | | 150 | | | |
| MPE3 | % of physically active adults | Carol Southern | | | | | | | | | | | | | reported annually when we receive the active lives - sport england survey results |
| MPE4 | Number of visits to leisure centres | Carol Southern | 90,000 | 84,123 | 84,123 | | | | | | | | | | |
| MPE5 | Net gain / loss of members per leisure centre | Carol Southern | 800 | 958 | 958 | | | | | | | | | | |
| MPE6 | Number of volunteer hours | Simon Swindells | 9,298 | 4,525 | 4,525 | | | | | | | | | | |
| MPE7 | % of resident population who consider themselves to be in good health | Carol Southern | | | | | | | | | | | | | Target to be completed when the Life in Wyre survey has been coompleted |
| Key | | | | | | | | | | | | | | | |
| | Achieving/Exceeding | | | | | | | | | | | | | | |
| | Within 10% of achieving | | | | | | | | | | | | | | |
| | Below target (more than | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | |
| | Targets set Nationally | | | | | | | | | | | | | | |

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| Place Projects | | Q1, April - June 2021 | Q2, July - September 2021 | Q3, October - Dec 2021 | Q4, January - March 2022 |
|--|-----------------|--|---------------------------|------------------------|--------------------------|
| Project | Project Manager | | | | |
| PPL1 - Status | | Amber | | | |
| Review the Wyre local plan 2011-2031 | Steve Smith | <p>Work continues on a number of technical documents related to the partial review of the Wyre Local Plan 2031. Counsel views were sought on 28 May on the broad approach of placing a heavy reliance on the use of the Government's Standard Method, whilst also taking account of recent developments in the Fylde Local Plan Partial Review. Seeking Counsel input was in-line with the wishes of Management Board. Following the advice given, the preparation of Regulation 19 documents has commenced, Planning Policy Working Group have been updated and soon two documents will be updated to make ready for the next stage in the partial review; The Statement of Community Involvement (SCI) and The Local Development Scheme (LDS). Current evidenced suggested that submission of the Partial Review for Examination in early 2022 will be achievable; in full accordance with the requirements of Policy LPR1 of the Wyre Local Plan 2031.</p> | | | |
| PPL2 - Status | | Amber | | | |
| Deliver the Wyre Beach Management Scheme | Carl Green | <p>Phase 1: Behind programme 12 months: Cost and Quality on track Planning Decision 3rd June 21 20/01221/FULMAJ called in but approved by June planning committee. Several objections received but resolved following meetings. Construction plans, noise and vibration, flood plans, site plan, utilities(see below) and traffic routes prepared for acceptance by Wyre EH and LCC through planning. Contract enabling works Sept to Feb will be undertaken as a PMI to include highway protection slab, widening of access ramp, rock storage area and compound set up. Works Scope document prepared, SCAPE training on NEC 4 completed, scope being revised based on NEC 4 Option A. Works to include wall improvement works at Rossall Beach drawing submitted and approved. To be developed into a concept layout and cross section for further discussion and public consultation. Construction Drawings issued to BBCEL. Working over Walney cable agreement and consultant engaged, drawing prepared for approval - works and methodology approved. Rock procurement strategy PMI issued (Phase 1 & 2) - GIA drawn down to support this pre order. • Key suppliers engaged. Procurement route to be agreed in alignment to the programme. Key packages of earthworks and rock received. Currently assessing pre contract administration / Constructionline package for two contractors. Sub package compound set up and enabling works, currently out to tender. Service information GPS survey undertaken. Liaison officer appointed (risk of crossing gas main) – Utility diversions will be required to facilitate reinforced concrete haul road between Jubilee Gardens and beach access ramp adjacent to café. Quotation received from Cadent for diversion/ replacement of cast iron gas pipe. ENW quotation received for diversion/ ducting of cables. Awaiting BT and UU. Construction start date 6 Sept set to allow continuity with phase 2 and businesses to benefit from summer trade. Consultation planned prior to this start date. Following risk workshop 16th March 2021 increase in costs to site setup but reduction in risks offsets. Haskoning quotation for CAD assistance received. Project Board Meeting held 15th April, 11 May, 8 June. Meeting held to discuss consultation and wider engagement with the community. Community consultation early August at Venue Cleveleys.</p> <p>Phase 2 EIA scoping assessment received from MMO, assumed requirement for an EIA. Submitted September 20. Ground Investigation works specification completed by Atkins. Works including trial holes and cone penetration tests (CPT's) started 1st June completed 29 June.</p> <p>EIA</p> | | | |
| PPL3 - Status | | Green | | | |

| | | | | | |
|---|-------------------------------------|---|--|--|--|
| <p>Facilitate and support the improvement and use of parks and open spaces</p> <p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 36</p> | <p>Ruth Hunter</p> | <p>Following easing of Lockdown in April - the first health walks and conservation activities took place enabling small numbers of customers to take part socially distanced. After each step change in the roadmap, numbers of activities and participants have increased leading to people taking part in themed guided walks, Cycle Rides, Trumper treks. Wyre Estuary Bioblitz 2021 took place in June, a biodiversity survey that takes place every 3 years, previously June 2015 and June 2018. Customers get a chance to learn new biodiversity Identification skills, help to undertake a biodiversity Survey and take part in citizen science on public open spaces around the Wyre Estuary .</p> <p>The aim was to carry out wildlife snapshot surveys around the Wyre Estuary – in particular at the biological heritage sites, sssi and land and coastal areas from Fleetwood and Knott End to Hambleton and Skippool with a focus on Stanah. Professional ecologists and volunteer naturalist offered their time and expertise. They have surveyed for marine mammals, marine and dune wildlife, estuary wildlife and wildlife in the parks, saltmarshes, meadows, gardens and woodlands and other areas along the coastal and estuary paths. The bioblitz was coordinated by a partnership of Wyre Council, Wyre Rivers Trust, Royal Society of Biology, Lancashire Environmental Record Network (LERN), Lancashire Living Seas and Dunamic Dunescape projects. Surveys took place from 6 June to 13 June and the partners are now gathering the data to produce a report to help land managers and the LERN to share this data more widely, this will take a few months to upload and analyse.</p> <p>The other aim of the Bioblitz was to engage with the local communities and to enable access to nature and increase appreciation of the Wyre Estuary . This was achieved by working with 3 schools, a local college and inviting volunteers to take part in the surveys such as studying bats and seawatches and dune transects and bird watches . In order to enable people to take part in a safe way the Bioblitz team set up the Wyre Estuary Bioblitz 2021 project on the Inaturalist app and customers were invited to join in using their mobile phones. The app recorded numbers of observations made, species seen and numbers of people uploading photos of wildlife seen. During the Bioblitz event over 300 species had been uploaded to the app by 30 volunteers. The number of species have grown as additional paper records have been added to over 600 at this present time.</p> <p>Water Safety engagement</p> <p>A partnership with the Police, Coastguard, Fire Brigade, Natural England and local water sports clubs and the council is working to promote safe use of Wyre's coast, beaches and slipways. In particular the group aims to monitor Anti-Social Behaviour around the coast and encourage safe and courteous behaviour. The group held their first engagement event on Saturday 29 May at Fleetwood to meet up with water recreational users and beach users. This project will continue throughout the summer. Conservation and access. Lone beach cleaners have removed litter from the beaches and estuaries and as covid guidance relaxed, our first group beach cleans restarted in June. Volunteers also helped to manage the invasive species Himalayan Balsam at one our picnic sites and undertook a full survey of the Wyre way long distance path that links the Wyre Estuary and coast with rural areas of Wyre in order to plan for improvements of the waymarkers and footpath furniture along the way. They have also helped to improve the Outdoor Classroom by creating new raised pollinator friendly planting beds and new accessible paths which complement the covid safe outdoor covered meeting area.</p> | | | |
| <p>PPL4 - Status</p> <p>Deliver our action plan to reduce the effect of climate change on our borough including exploring green energy opportunities</p> | <p>Mark Billington / Sammy Gray</p> | <p>Amber</p> <p>A baseline carbon footprint report was produced, detailing the main emission sources for the council, borough and parishes. This allows for improved prioritisation of actions for each area.</p> <p>A report was also produced detailing the outcomes of the resident climate change survey, which was advertised online to residents in the Fylde Coast in December and January. This provided a useful insight into how resident's perceived climate change, identified motivations and barriers to taking action, indicated what actions might be supported, alongside a number of suggestions.</p> <p>We have agreed to fund parish councils to run a Greening Campaign, to help engage their communities to undertake actions to reduce their carbon footprint. This has been offered to councils, alongside the above reports, with further information to be confirmed.</p> <p>We have changed the management of some of our open spaces to increase their capacity to act as carbon sinks and to improve the biodiversity of these sites.</p> <p>A bid was submitted to the second phase of the Salix Public Decarbonisation Fund, however this was unsuccessful. Despite this, a basic building audit was carried out by E.ON at Fleetwood Market and Marine Hall, which can be used to inform future improvements and potential funding bids.</p> | | | |
| <p>PPL5 - Status</p> | | <p>Green</p> | | | |

| | | | | | |
|---|--------------------|---|--|--|--|
| <p>Promote activity to support our residents to reduce waste, increase reuse and recycling and implement environmental initiatives to help achieve a cleaner, greener Wyre</p> <p>Page 37</p> | <p>Ruth Hunter</p> | <p>We supported the Keep Britain Tidy's Great British Spring Clean with 22 litter picking events including open events at two of our parks where we collected over 150 bags of litter by over 200 volunteers. These events were well supported and the volunteers received many thank you's from the public as well as a biscuit or two! Within this same period the Cleaner Greener Project Officer (CGPO) deliver some talks on litter to a number of schools and they have since contacted the council wanting access to the recycling video, which they plan to add to their curriculum.</p> <p>Last year saw a rise of environmental awareness and we were approached by many residents wanting to get involved in litter picking. We have provided equipment for many of these residents, who regularly keep in touch with where they are and if they need bags collecting.</p> <p>We are also supporting parish councils by offering them 5 sets of litter picking equipment on a loan basis, for them to coordinate volunteers and events themselves, if they need more they can look to purchase more. This has been well received and there are now small litter picking groups popping up across the borough including Pilling Pickers. *The CGPO has met with a group of Poulton residents to discuss them entering 'In Bloom' this year, we have offered them some raised beds at Cottam Hall so they can grow their own plants from seed and hopefully they will maintain their areas all year round. Wyre in Bloom 2021 consists of two parks, ten towns and villages, twelve 'It's Your Neighbourhood' and one business – the CGPO continues to support these groups' it is a great comeback considering the past year.* 'Happy Creative' have promoted our recycling programme in order to combat contamination across our social media platforms of which we have received much positive feedback. * We have secured a new outdoor unit on Fleetwood Market to promote alley transformations, we are just waiting on HUBBUB to produce an up-to-date leaflet then the CGPO will be manning this stall on a rota along with some volunteers, in the hope residents will nominate their own alleys and themselves to clean up more unloved areas. Dumped items are being upcycled, to display at the market and to donate to the alley transformations.</p> | | | |
| <p>PPL02 Status</p> <p>Support the Turning Tides Partnership in their ambition to achieve a blue flag coast that is free from plastic pollution</p> | <p>Carl Green</p> | <p>Green</p> <p>Last year saw a rise of environmental awareness and we were approached by many residents wanting to get involved in litter picking. We have provided equipment for many of these residents, who regularly keep in touch with where they are and if they need bags collecting.</p> <p>We are also supporting parish councils by offering them 5 sets of litter picking equipment on a loan basis, for them to coordinate volunteers and events themselves, if they need more they can look to purchase more. This has been well received and there are now small litter picking groups popping up across the borough including Pilling Pickers.</p> <p>The council has worked with the Environment Agency and UK Spill and the Turning the Tides officer to develop further understanding of the impacts of plastic pollution incidents and how to manage them including trialling methods of removal from the beaches.</p> | | | |

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| Report of: | Meeting | Date |
|---|---------------------------------|-------------------|
| Clare James, Corporate Director Resources | Overview and Scrutiny Committee | 06 September 2021 |

| |
|---|
| Overview and Scrutiny Work Programme 2021/2022 – Update report |
|---|

1. Purpose of report

- 1.1 To update the Overview and Scrutiny Committee about the Overview and Scrutiny Work Programme 2021/22.

2. Recommendations

- 2.1 That the report be noted.

3. Current and completed work

3.1 Review of District Enforcement Pilot Task Group

The Overview and Scrutiny Committee at their last meeting decided to recommission the District Enforcement Pilot task group that was adjourned due to the implications of the Covid-19 pandemic. Their first meeting commenced on Wednesday 25 August 2021, where they received an update and overview of the work they had already completed. Alan Fitzpatrick, Waste, Recycling and Environmental Enforcement Manager, also attended the meeting.

3.2 Tourism recovery in Wyre Task Group

The task group have now met on three occasions. At their latest meeting, Vikki Harris from Marketing Lancashire attended to answer questions from members and James Carney from Blackpool Transport provided members with a presentation and answered additional questions. The group have also created two public surveys, one for businesses in Wyre and one for visitors to Wyre. The closing date for the surveys is Wednesday 8 September 2021 at 10 am. The task group will meet, following this date, to consider the findings.

The next task group meeting has been arranged for Wednesday 15 September at 6 pm.

3.3 Review of Wyre’s Scrutiny Function (CfGS) – Action Plan

The Democratic Services and Scrutiny manager has been asked by the Corporate Management Team to review the next steps and create an action plan to pick up on the positive suggestions that were made.

A work programme prioritisation criteria is also being created to assist members when deciding what should be put on the Overview and Scrutiny Work Programme for review.

The action plan and prioritisation criteria will be shared with members following its completion.

4. Moved work

4.1 Business Review of the implementations of the recommendations of the Residents Parking Permit Scheme Task Group report

This item was scheduled to come to the committee for the September meeting; however, this has now been moved to the 28 February 2022 meeting as the pandemic has affected the car park usage data. Moving the item will allow for the Portfolio Holder and officers to provide enough evidence of car park usage to give meaningful feedback.

5. Work Programme

5.1 The Overview and Scrutiny Work Programme for 2021/22 is attached at Appendix 1.

| report author | telephone no. | email | date |
|----------------|---------------|----------------------------|------------|
| Marianne Unwin | 01253 887326 | marianne.unwin@wyre.gov.uk | 13/08/2021 |

List of appendices

Appendix 1 – Overview and Scrutiny Committee Work Programme 2021/2022

Overview and Scrutiny (O&S) Work Programme: 2021/22

Committee Meetings:

Monday 26 April 2021 at 6pm: Work Programme planning and review

- O&S Work Programme 2020/21 – update
- O&S Work Programme 2021/22- planning
- Citizens Advice Bureau Review Task Group report

Invited attendees: None.

Monday 07 June 2021 at 6pm: No theme

- Election of Chairman for the municipal year 2021/22
- Election of Vice Chairman for the municipal year 2021/22
- Update of the District Enforcement service over the past year - 2020/2021
- Planned Maintenance and Investment Projects Schedule - 2021/22
- Business Plan 2020/21, Quarterly Performance Statement (Quarter 4: January – March)
- O&S Work Programme 2021/22 – update and planning

Invited attendees: Maria Blundy (Head of Built Environment)

Monday 19 July 2021 at 6pm: Environment theme

- O&S Work Programme 2021/22 – update
- Review of the implementations of the recommendations of Public Conveniences Task Group report
- An update on waste and recycling management
- Discussion about Overview and Scrutiny Committee pre meetings

Invited attendees: Councillor Bridge (Street Scene, Parks and Open Spaces Portfolio Holder), Ruth Hunter (Head of Public Realm and Environmental Sustainability)

Monday 06 September 2021 at 6pm: Neighbourhood Services and Community Safety theme

- O&S Work Programme 2021/22 – update

- Review of the implementations of the recommendations of the Domestic Abuse Task Group: 5 years on
- Planning Enforcement - update
- Business Plan 2021/22 – Quarterly Performance Statement (Quarter 1: April – June)

Invited attendees: Councillor Berry (Neighbourhood Services and Community Safety Portfolio Holder), Neil Greenwood (Head of Environmental Health and Community Safety), David Thow (Head of Planning Services) and Councillor Alice Collinson (Planning Policy and Economic Development Portfolio Holder).

Monday 18 October 2021 at 6pm: Health and Wellbeing theme

- O&S Work Programme 2021/22 – update
- Annual update regarding the work of Lancashire County Council Health Scrutiny Committee
- Annual update from the Fylde and Wyre Clinical Commissioning Group

Invited attendees: Councillor Julie Robinson (Co-opted Member of the Lancashire County Council Health Scrutiny Committee), Beth Goodman (Deputy Director of Commissioning) and Dr Hartley-Smith (Clinical Director).

Monday 22 November 2021 at 6pm: Resources and Finance theme

- O&S Work Programme 2021/22 – update
- An update on Wyre's Covid-19 response
- Cost profiles - benchmarking results 2021/22
- Fees and Charges - draft
- Business Plan – Quarterly Performance Statement (Quarter 2: July – September)

Invited attendees: Councillor David Henderson (Leader of the Council), Garry Payne (Chief Executive).
Councillor Michael Vincent (Resources Portfolio Holder and Deputy Leader) and Clare James (Corporate Director Resources and Section 151 Officer).

Monday 17 January 2022 at 6pm: Corporate theme

- O&S Work Programme 2021/22 – update and planning
- Business Plan 2022/23
- Planned Maintenance and Investment Projects Schedule - 2022/23

Invited attendees: Councillor David Henderson (Leader of the Council) and Garry Payne (Chief Executive), Marianne Hesketh (Corporate Director Communities), and Maria Blundy (Head of Built Environment).

Monday 28 February 2022 at 6pm: Police and Community Safety theme

- O&S Work Programme 2021/22 – update

- Wyre Community Safety Partnership – annual scrutiny review
- Business Review of the implementations of the recommendations of the Residents Parking Permit Scheme Task Group report
- Business Plan – Quarterly Performance Statement (Quarter 3: October – December)

Invited attendees: Kevin Lister (Wyre Neighbourhood Inspector), Neil Greenwood (Head of Environmental Health & Community Safety), Carl Green (Head of Engineering Services) and Councillor Roger Berry (Neighbourhood Services and Community Safety Portfolio Holder).

Monday 25 April 2022 at 6pm: Work Programme Planning and Review

- O&S Work Programme 2021/22 – update
- O&S Work Programme 2022/23 – planning

Invited attendees: None.

Task Group Reviews-

Current Reviews:

- [Citizens Advice Bureau Review Task Group - completed](#)
- District Enforcement Pilot Task Group
- Tourism recovery in Wyre Task Group

Paused Work:

- Poulton to Fleetwood Link Task Group
The Task Group will re-instate once the stakeholders and authorities have created a feasibility study

Possible review focuses for 2021/22:

- YMCA Fylde Coast contract (O&S 16.03.2020)
- Town centres (O&S 16.03.2020)
- Wyre's assistance in the response to Covid-19 through policies and procedures (O&S 16.03.2020)
- Anti-Social behaviour (see O&S 27.01.2020- minute number 3&6)
- Caravan holiday site occupancy and residential status
- Wyre's Call-in procedures Review Group (18.01.2021)

Looking further ahead:

- Lancashire 'Super Hospital' (due to the announcement by Government 02.10.2020) – the public consultation is expected late in 2021.
- Marsh Mill (extension to the lease that is due to end in mid-2024)

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